



Overview

End-Point Assessment (EPA) is the final assessment for an apprentice. An apprentice cannot achieve their apprenticeship without passing the End-Point Assessment.

EPA is an opportunity for an apprentice to showcase what they have learnt during their time on programme. This assessment includes Consultative Project and a Professional Discussion.

End-Point Assessment for HR Support Level 3 can be carried out remotely or face-to-face.



Gateway

Gateway requirements for HR Support Level 3 apprentices are;

- Evidence the apprentice has achieved Level 2 maths and English
- Typically, 18 months on programme



Assessment Methods

Consultative Project

Apprentices will submit a report on a real example of work undertaken to deliver HR advice or provide an HR solution, demonstrating how they have applied their knowledge and HR-related skills to deliver the services required by the role.

Professional Discussion

Apprentices will have a 2-way discussion with an Independent End-Point Assessor for 60-75 minutes, using a minimum of 13 questions. Up to 3 criteria from the Consultative Project may be moved to the Professional Discussion.



Results

Results will be communicated within 10 working days of the final assessment.

If an apprentice Fails one or more component, they will be offered the opportunity to re-sit / re-take the component(s). It is then up to the apprentice's employer how many attempts an apprentice is given.

Where any assessment method must be re-sat or re-taken, the apprentice will be awarded a maximum EPA grade of Pass. Re-sits and re-takes are not offered to an apprentice wishing to move from Pass to a higher grade.



www.nqual.co.uk/epa/hr-support-level-3/v1-1



admin@nqual.co.uk



01925-931-684